College Application Workflow

Thoughtful Homeschooling

SUBMISSION & REVIEW POLICY

- File format: Google Docs or Sheets — add ThoughtfulHomeschooling@gmail.com as editor.
- File title: Include your name and type (e.g., "John Smith: Personal Statement").
- Sharing: Use the blue Share button and reshare each submission. Resharing is what puts you in the review queue!
- All final essays, including school-specific supplemental essays, should be submitted 2 weeks before ED/EA/RD deadlines for guaranteed review.
- Response times: Email questions → 1 business day. Google Doc review → 3 business days. No response in 72 hrs? Please contact me.
- Book appointments: calendar.app.google/pixa9Ze6He8c62Hq7. Email if you can't find an open spot.

Activity	Format / Link	Responsibility	Due Date
BEFORE FIRST MEETING			
STANDARDIZED TESTING			

Full workflow provided to clients

COLLEGE RESEARCH & LIST BUILDING

COMMON APP SETUP

Full workflow provided to clients

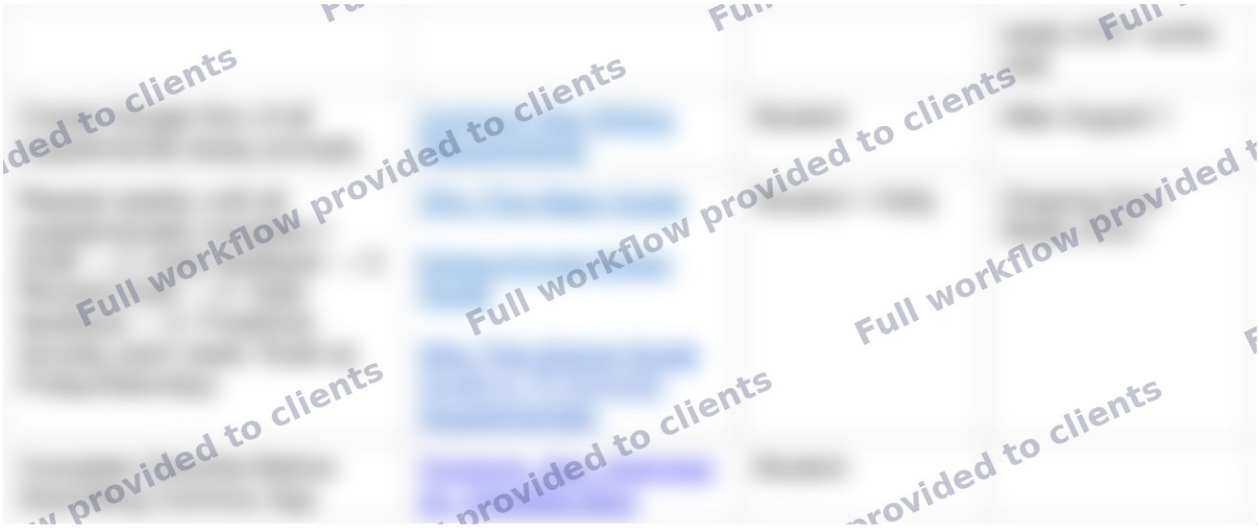

Full workflow provided to clients

ACTIVITIES LIST

PERSONAL STATEMENT

SUPPLEMENTAL ESSAYS AND COMMON APP CHECKLIST

Full workflow provided to clients



COLLABORATION EXPECTATIONS

Holly collaborates with students but does not write for them. All work should reflect the student's original voice and ideas. Holly supports students committed to academic integrity.

DISCLAIMER

Holly offers guidance on college applications and cannot guarantee results or admissions. She is a professional member of IECA and adheres to its ethical code and client confidentiality.

THE HIGH SCHOOL HALLWAY TEST

"If you dropped your completed application in your high school hallway, without your name on it, could anyone return it to you? That is an application that displays your voice, passions, and interests so well it is akin to a fingerprint.” — Katie Mattli, GA Tech Admissions